BIOTECH
BIOMETRIC & SOFTWARE SOLUTIONS

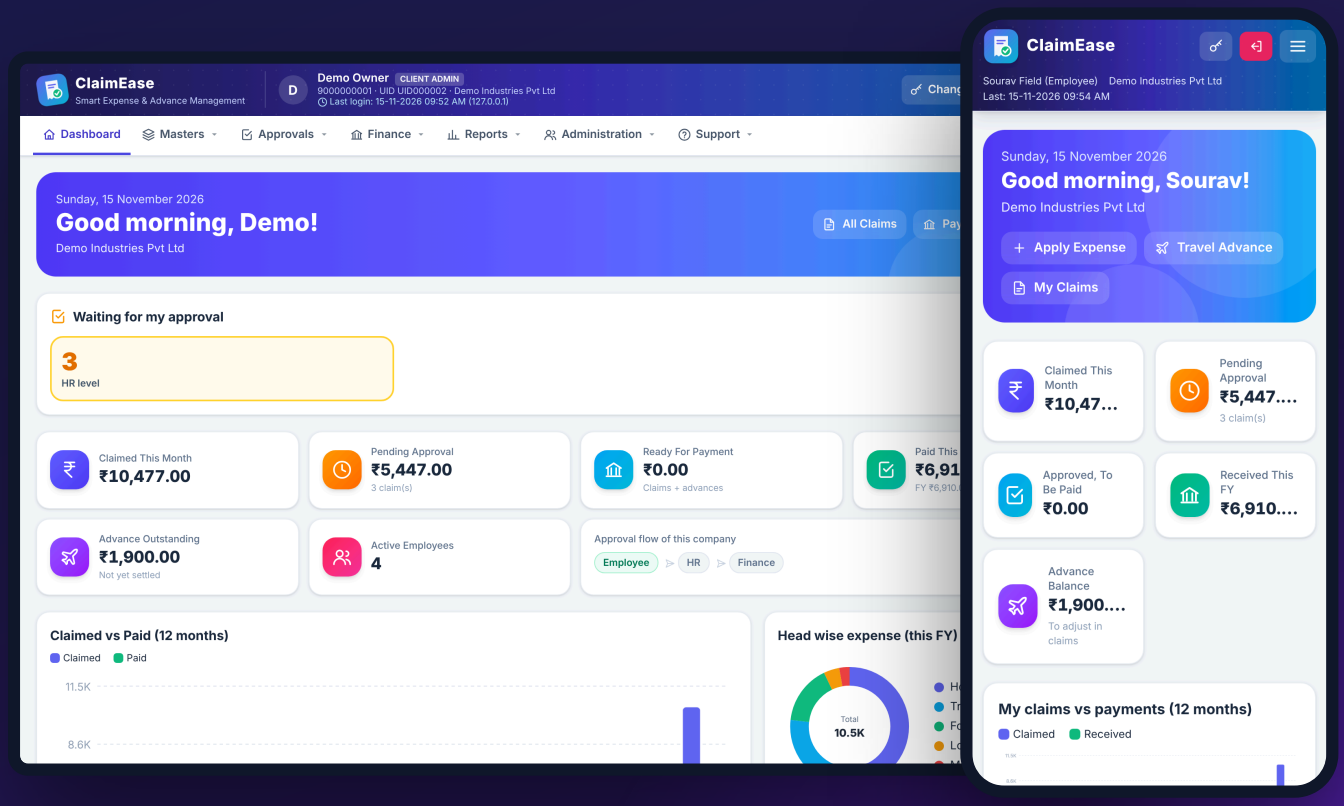
Product Profile 2026

Expense & Advance Management Software

ClaimEase

Expense claims, approvals and payments for field teams and corporate offices. In one simple system.

From the bill in your field executive's pocket to the voucher in Finance, ClaimEase replaces paper forms, Excel sheets and WhatsApp photos with a clean, controlled and fully traceable workflow.



Mobile browser · Client wise approval flow · Travel advance · Vouchers · Works offline

biotech.net.in
8927007789 · 8617472977

WHY CLAIMEASE

Stop chasing bills. Start controlling spend.

Companies with sales, service and field teams handle hundreds of small claims every month: conveyance, fuel, food, hotel and travel. When this runs on paper and spreadsheets, money leaks and people wait. ClaimEase brings the whole process online, inside your own office network.

The usual problem

- Paper forms and bills get lost on the way to the office
- Approvals stuck on someone's table or in WhatsApp
- No limit check: over claims slip through
- Advances given but never settled against claims
- Finance retypes everything into Excel for payment
- No record of who approved what, and when

With ClaimEase

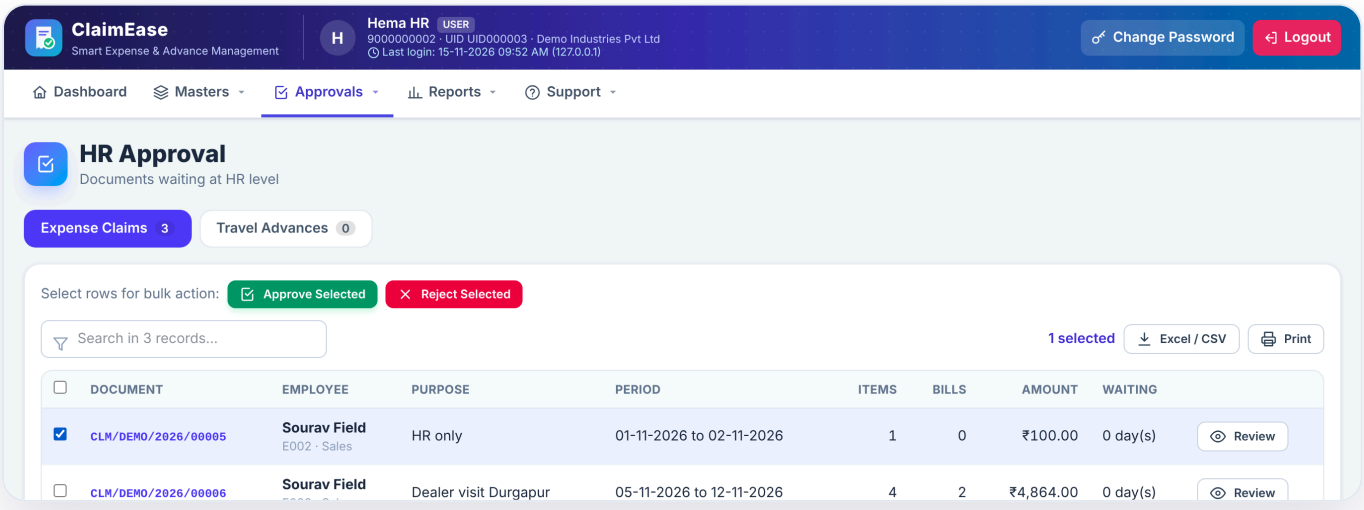
- Bill photo attached from the mobile at the spot
- Automatic routing to the right approver, with email alert
- Head wise limits and rate per KM checked instantly
- Advance balance adjusted automatically in claims
- One click payment marking with printable vouchers
- Full audit trail of every action with remarks

3 approval levels, set client wise

12 ready reports with Excel export

6 user roles with menu wise access

0 internet needed, runs on your LAN



HR approval screen: review, bulk approve or reject with remarks

HOW IT WORKS

From bill to voucher in five simple steps

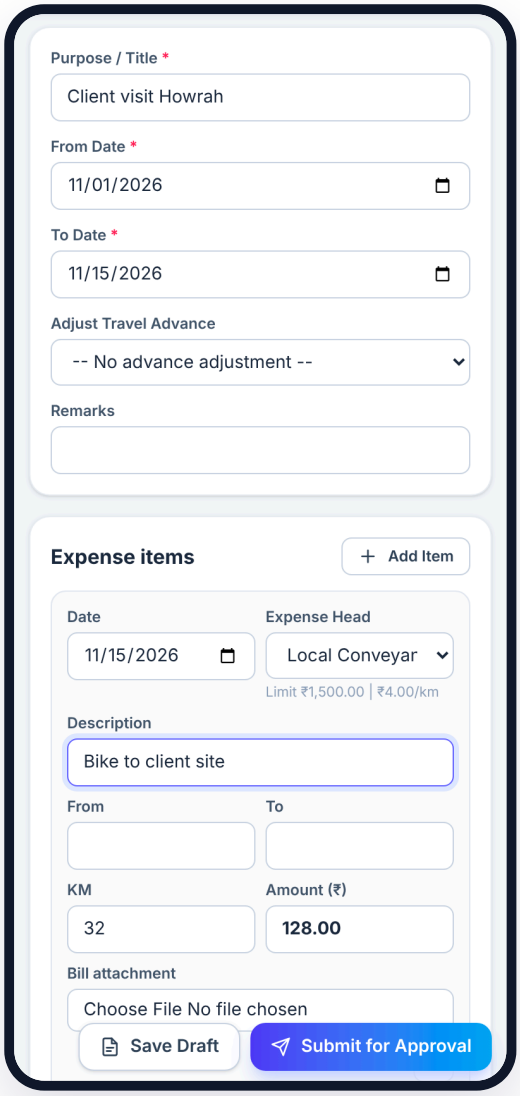
1. **Apply**
   Employee adds bills with photo from mobile
2. **Reporting Manager**
   Reviews and approves team claims
3. **HR / Management**
   Checks policy and approves
4. **Finance**
   Marks payment, voucher is created
5. **Employee**
   Gets email and prints voucher

Built for every role

Employee	Apply expense, travel advance, track status, print vouchers
Reporting Manager	Team approvals with partial amount and remarks
HR / Management	Policy approval, all claims view, reports
Finance	Payment marking, vouchers, payment register
Client Admin	Employees, heads, users, permissions, audit
Software Admin	Clients, approval flow, email setup, backup

Your flow, your rules

One company may need only HR approval. Another needs Reporting Manager, then HR, then Management. ClaimEase lets you define the approval flow separately for every client or group company. If an employee has no reporting manager mapped, that level is skipped automatically, so nothing gets stuck.



Apply expense on mobile with bill photo

FEATURES

Everything you need, nothing you don't

Mobile first
Field staff apply from any mobile browser. Click a photo of the bill and attach on the spot. No app to install.

Client wise approval flow
Reporting Manager, HR and Management, 1 to 3 levels, set separately for every client or company.

Single and bulk approval
Approve one claim with item level partial amounts, or approve and reject many claims together.

Travel advance
Advance request before travel with the same approval flow. Auto adjustment in the next expense claim.

Finance payment
Mark one or many approved claims as paid with mode and UTR. No payment link, full control with Finance.

Vouchers
Separate or combined vouchers, amount in words, printed many at once. Email sent to the employee.

Expense heads and limits
Limit per item, rate per KM for conveyance, and compulsory bill rule per expense head.

Users and permissions
Client admin creates users and ticks exactly which menu and sub menu each user can see.

Complete audit trail
Every action with user, time, IP, device and remarks. UID based tracking even after a mobile number change.

12 ready reports
Claim register, head, employee, department and month wise, payments, advances, ageing and TAT.

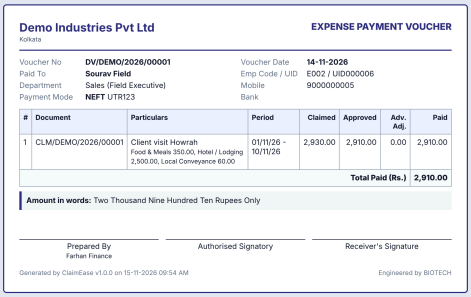
Email alerts
Approval pending, approved, rejected and payment emails with editable templates, each ON / OFF.

Works offline
Runs fully on your local server and LAN. No internet, no cloud fee, your data stays in your office.

12 ready reports

- Claim Register
- Expense Item Details
- Head Wise Summary
- Employee Wise Summary
- Department Wise Summary
- Month Wise Summary
- Status Wise Summary
- Payment / Voucher Register
- Advance Register
- Advance Outstanding
- Pending Approval Ageing
- Approval TAT

Filter by date, employee, department, head and status. Export to Excel or print with totals.



Demo Industries Pvt Ltd — EXPENSE PAYMENT VOUCHER

Kolkata

Voucher No	DV/DEMO/2026/00001	Voucher Date	14-11-2026
Paid To	Sourav Field	Emp Code / UID	E002 / UID000006
Department	Sales (Field Executive)	Mobile	9000000005
Payment Mode	NEFT UTR123	Bank	

#	Document	Particulars	Period	Claimed	Approved	Adv. Adj.	Paid
1	CLM/DEMO/2026/00001	Client visit Howrah Food & Meals 350.00, Hotel / Lodging 2,500.00, Local Conveyance 60.00	01/11/26 - 10/11/26	2,930.00	2,910.00	0.00	2,910.00
						Total Paid (Rs.)	2,910.00

Amount in words: Two Thousand Nine Hundred Ten Rupees Only

Prepared By — Farhan Finance | Authorised Signatory | Receiver's Signature

Generated by ClaimEase v1.0.0 on 15-11-2026 09:54 AM — Engineered by BIOTECH

Payment voucher with amount in words

TECHNOLOGY & SECURITY

Your data stays in your office

Fully offline capable
Install on your own server or PC. Works on office LAN without internet. No monthly cloud fee.

Any device, any browser
Mobile, tablet or desktop. Chrome, Edge, Firefox, Safari. Nothing to install for users.

Secure login
Mobile number login, forced change of default password, lock after wrong attempts, email based reset.

Audit and UID tracking
Every action logged with IP and device. History kept by permanent UID even if mobile changes.

Multi company ready
Client wise data, users, heads and approval flow. Company self registration with email OTP.

Email integration
Works with your office or LAN mail server. Templates editable, each one ON / OFF.

Platform: PHP and MySQL on Windows (XAMPP / WAMP / IIS) or Linux. One click database backup. Free installation support and user training by BIOTECH engineers.

More solutions from BIOTECH

- Biometric attendance (fingerprint, face, RFID)
- Mobile app attendance (geo fence, selfie punch)
- BioNex HR and payroll
- Bio Canteen and QR Canteen
- Visitor Management System
- BioCampus for schools and colleges
- WhatsApp integration (BioWA)
- SPINE HRMS implementation partner

BIOTECH

End to end biometric and software solutions · Kolkata

Book a free live demo
We will set it up with your own heads and approval flow

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